



CII Institute of Logistics

(A CII Center of Excellence)

Post Graduate Diploma in Supply Chain Management

PROSPECTUS

About CII Institute of Logistics

The Confederation of Indian Industry (CII) works to create and sustain an environment conducive to the growth of industry in India, partnering industry and government alike through advisory and consultative processes.

To address the need of sharpening India Inc's competitive edge through better Logistics and Supply Chain practices, **CII Institute of Logistics (CIL)** was established in 2004 by the Confederation of Indian Industry as a Center of Excellence in Logistics and Supply Chain.

At CII Institute of Logistics we create a platform for the Industry to gain more insights into the emerging trends, industry specific problems of national importance and global best practices in logistics & supply chain management. We enable the industry to cut down the transaction cost, increase efficiency, enhance profitability, sensitize and enable to bring solutions to macro level issues.

The Vision of CII Institute of Logistics is to become an International Centre of Excellence in Logistics and SCM and to facilitate Indian industry to be referred in Global Business for its Best Practices in SCM and Logistics

The Mission of CII Institute of Logistics is to be a platform to create and share intellectual capital for reducing transaction cost and improving competitiveness, in the process nurture the skills of Logisticians and

ensure adoption of Best Practices in Logistics and SCM through online and offline activities

For over four years now, CII Institute of Logistics, the country's premier Centre of Excellence in logistics and SCM, has enabled a number of exemplary success stories in logistics.

Our services include Education, Training, Consultancy, Events, Research and Information Services.

Education Programs

CII Institute of Logistics has clearly identified the need for Logistics and Supply Chain excellence for the industry to become sustainable and competitive at the global level and as a result, achieve our vision of becoming a developed country by the year 2020. With a view to facilitate Indian industry to be referred in Global Business for its best practices in SCM and Logistics and in order to fill up the skill gap in the Logistics industry by providing competent and knowledgeable human resource, CII Institute of Logistics is offering the following programs:

Through Distance Mode

- Post Graduate Diploma in Supply Chain Management (two years)
- Certificate Programs (six months each)
 - Certificate in General Management
 - Certificate in Logistics Management
 - Certificate in Supply Chain Management
 - Advanced Certificate in Supply Chain Management

Through regular colleges with MoU

- Certificate in Supply Chain Management (for graduate college and B School students)

Industry Career Opportunities

Ever-increasing customer demands on product price, quality, variety, lead-time, and the need to pursue mass customisation have forced companies to focus attention not only on internal operations, but also on coordinated response on the part of the entire supply chain, including suppliers and distributors.

The objective of this program is to develop fresh graduates who intend to assume leadership positions in supply chain management and contribute to the competitiveness of firms operating in the global, dynamic, 21st century marketplace. This course is suited for junior middle and senior level managers, executives, who aspire to excel in their current and future managerial corporate assignments.

IIMM, our Knowledge Partner

Indian Institute of Materials Management (IIMM) Mumbai, is the knowledge partner for our PGDSCM program. IIMM with its Headquarters at Mumbai, is the National Apex body representing a wide spectrum of professionals engaged in various facets of Material Management, responsible for planning, sourcing, Logistics & Supply Chain Management.

Through its wide network of 36 branches and 18 chapters having over 5500 members drawn from public and private sectors, IIMM is dedicated to the promotion of the profession of Materials Management and with its multifarious activities, including EDP, seminars, workshops, in-house training programs and consultancy assignment & Advance Materials Management Programs & Research Programs.

To have more effective global interaction, Institute is a chartered member of International Federation of Purchasing and Supply Management (IFPSM), Atlanta (USA) Incorporated in Switzerland, which has its members in over 44 countries.

The Institute has its Centre for Advanced Management Studies at

Mumbai and Centre for Research in Materials Management (CRIMM) at Kolkata, which are engaged to promote research in Materials Management & also collaborate with industry for furthering the professional advancement of Materials Management & its applications.

Post Graduate Diploma in Supply Chain Management

Two year Post Graduate Diploma in Supply Chain Management Program is spread through four modules (semesters). The first three modules are offered with five courses (subjects) each and the fourth module with two specialization courses and one elective course along with a project work (equivalent to two courses) for hands on experience related to Supply Chain Management.

Course Curriculum

The course Curriculum has been designed based on professional inputs from diverse fields including industry, academics and premier institutions across the country. The course has rich theoretical and practical insights in Supply Chain sector.

For the convenience of working professionals, this program is offered through distance mode enabled by virtual class room sessions and e_tutorship. Course covered under various modules are detailed below:

Module 1	Module 2
Management Principles for Logisticians	Fundamentals of Logistics
Marketing Management	Operations Management 1
Finance & Accounts for Logisticians	Transportations & Distribution Management
Economical & Social Environmental Analysis	Warehousing & Inventory Management
Quantitative Techniques	Supply Chain Management
Module 3	Module 4
Research Methodology	Supply Chain & Logistics Strategy

Logistics Technology & e-SCM	Supply Chain Metrics	
Operations Management 2	Any	Demand Planning & Forecasting
International Logistics & Global SCM	One Elective	Business Laws & Taxes Total Quality Management
Customer Relationship Management	Project Work	

Academic Year

We follow modular (semester) system with two semesters in a calendar year, one from 1st January to 30th June and another from 1st July to 31st December of the year. In every calendar year, admissions to our programs are offered in two batches as detailed below:

Particulars	Batch A	Batch B
Admission for	January – June	July – December
Admission opens	Preceding November /December	Preceding May / June
Admission Closes	31 st January	31 st July
Exams held in	June	December

Eligibility for Admission to Module 1

- Graduates /Post Graduates from any stream
- Three year diploma (after plus 2) with 2 years work experience

Eligibility for Defense Personnel for Admission to Module 1

- Commissioned Officers of any branch / corps
- Non-commissioned officers with 10 years of service

Direct Admission to Module 2

- MBA students who have cleared their first semester exams
- Graduates with Diploma in Management

Direct Admission to Module 3

- MBA students who have cleared their second semester exams
- Two Year Diploma / PG Diploma in Management
- Graduates with GDMM / PGDLM from IIMM

- Graduates with PG Programs in Materials Management / Operations Management

Exemption from Specific Subjects

- Exemption from Specific Subjects may be offered to candidates who have earlier obtained 50% marks in recognized programs from reputed institutions. Such exemptions are given only for those who join in Module 1 since others are already exempted otherwise.
- Exemption is only from submission of assignments and from attending the Virtual Classes for that specific subject. But all students must appear for the semester end examinations even in the exempted subject after paying the applicable examination fees.
- Complete documentary evidences should be furnished while applying for exemptions. Decisions on exemptions are at the sole discretion of CIL and no student can claim any exemption as a matter of right.

Continuous Evaluation

- Assignments : In order to encourage continuous learning by the students, a continuous evaluation system is adopted. Students will be required to complete two assignments one by second month and another by fourth month. Assignments are compulsory. A weightage of 10% is given for each of the two assignments in each subject (20% in total) in the final evaluation.
- Virtual Classes : Interactive virtual classes will be organized on all Saturdays and Sundays during the third, fourth and fifth months. Attendance is compulsory and a weightage of 10% for each subject is given in the final evaluation.
- Written Examinations : Written examinations of three hours duration, with a weightage of 70% are held at selective centers, during every June and December. The questions will be of a combination of objective as well as descriptive pattern. Separate examination guidelines are available in our website.

- The student will be declared PASSED in a specific course (subject) provided he gets a minimum of 40% in aggregate of all the above three components pertaining to that course (subject).

Automatic Sliding to Next Module (Semester)

Students once admitted will be automatically sliding to the next module (semester), subject to payment of requisite fees. However, final certificate of PGDSCM will be given only after passing all applicable courses (subjects) and fulfilling all academic requirements.

Online Exams

- Online exams are given for students from abroad, over internet, according to the original schedule for regular exams, as per Indian Standard Time.
- Students from India, if transferred abroad, should convert their category by applying with supporting documentary evidence of such transfer and by paying the differential fees from the current year; then only they will be given online exams
- Decisions on category conversions are at the sole discretion of CIL and no student can claim any conversion as a matter of right.

Examination Centers

We have 12 exam centers spread all over India : Ahmedabad, Bangaluru, Bhubaneshwar, Chennai, Coimbatore, Gurgaon, Hyderabad, Indore, Kochi, Kolkata, Madurai and Mumbai. Centers may be added or deleted according to feasibility at the sole discretion of CIL. The students are required to make their own arrangements to take the exams at the nearest center as registered by them. The exact address of the allotted center will be intimated to the concerned students through the hall ticket.

Program Fees Structure

Program fee is payable as detailed below:

Installment No.	Students Living in India	Students Living Abroad	When Payable
<i>For Students Admitted in Module 1</i>			
1 of 3	20,000	30,000	On application
2 of 3	20,000	30,000	Before commencement of Module 2
3 of 3	10,000	15,000	Before commencement of Module 3
Total (3 installments)	50,000	75,000	
<i>For Students Admitted in Module 2</i>			
1 of 2	20,000	30,000	On application
2 of 2	20,000	30,000	Before commencement of Module 3
Total (2 installments)	40,000	60,000	
<i>For Students Admitted in Module 3</i>			
Single Installment	30,000	45,000	On application

Program Fee Payment Norms

- Program fee includes Rs.7,500 towards Tuition Fees and Rs.5,000 towards Administration Fees per module (semester)
- In addition, for students living abroad, this Program Fee also includes a Overseas Special Fees of Rs.6,250 module (semester)
- The first installment fees need to be sent along with the application; subsequent payments fall due on the first day of the module (semester)
- A fine of Rs.1000 is payable, if the fee is paid 15 days but within 30 days after the due date
- Beyond 30 days after the due date, the student will be removed off the rolls, and he / she will be presumed to discontinue. If the

student wants to continue further, a readmission fee of Rs.5000 is payable along with all other regular fees applicable which should be paid in a single installment

Examination Fees

- Rs.600 per course (subject) for written exams in India
- Rs.1000 per course (subject) for on-line exams for overseas category students
- Rs.1000 for Project Evaluation in semester 4
- Rs.1500 for Project Viva Voce, additional, if opted for Virtual Conferencing mode
- Exam fee covers dispatch of mark sheets
- Exam fee payable while registering for the exams every module (semester) end

Fees Concessions

- Fees concessions are applicable for Program Fee, Tuition fee and Administration fee only and not applicable to examination fees.
- Serving defense personnel and ex-servicemen are eligible for 20% concession.
- Serving CIL employees are eligible for 10% concession

Payment Terms

- **All fees are payable in terms of Indian Rupees, only by Demand Draft drawn in favour of CONFEDERATION OF INDIAN INDUSTRY payable at Chennai.**
- DD can be obtained from any nationalized / private bank.
- Fees once paid are not refundable under any circumstance.
- No extension of time is permitted for payment of fees.

Admission Procedure

- Candidates seeking admission for CIL's programs are required to visit our website www.ciilogistics.com and go look for relevant information.

- Application for admission can be downloaded free of cost from our website; duly filled-in application along with enclosures should be sent to our address.
- Enclosures to the Application Form:
 - DD for the amount of first installment of Program Fee as applicable
 - Photographs : passport size 2 copies and stamp size 1 copy
 - (Xerox) photocopies of following certificates ;
 - Degree / Diploma Certificate / Provisional Certificate
 - Marks sheets of Degree / Diploma course
 - Experience / service certificate if applicable
- Incomplete applications will be summarily rejected; CIL will not assume any responsibility further in those cases
- CIL reserves the right to offer admission for all its programs. Applications can be summarily rejected by CIL without assigning any reason whatsoever
- If found eligible, the candidate admitted will be sent Admission Letter followed by the ID Card and study materials
- If not found eligible, the Regret Letter will be sent to the candidate; in such cases, either the DD submitted by them will be returned if not realized; or else, the amount paid would be refunded as per norms of our Accounts Department

General Instructions

- The entire course banks on distance mode and to be specific, based on internet and web technology.
- The candidates should furnish the correct and full postal address along with contact phone numbers and working email id. They should check up their email inbox regularly and they should also watch our website for updates on information and guidelines to be released periodically.
- General notifications will be posted on the Student Notice Board in our website. Students are advised to view the Student Notice

Board and keep themselves updated on our programs. Such notifications will not be sent to the students individually every time.

- For handling attachments of bigger sizes, students are advised to open their email account with GMAIL.
- All communications will be sent by email id furnished by the candidates and therefore in their own interest, the candidates are required to update the email id given to CIL. Hard copies of communications will not be sent to the students unless when it could not be sent by email.
- The study material will be either soft copy in the media of CD or hard copy in print as decided by CIL according to feasibility.
- Each student will be allotted a Registration Number which will be unique and valid for the program. This Registration Number should be quoted as reference in all communications sent to us.

Course Completion

Every student is deemed to have completed the course on the last day of module 4 (semester 4) as applicable. However, beyond this period, every student is given an automatic extension of one more year from that last date, for appearing for the arrear courses. If due to some reason the student is unable to get through all papers, the student will be dropped from our rolls once for all. Subsequently he/she will not be permitted to apply / appear for any examination. If he /she wants to pursue the course further, he /she has to get himself / herself re-registered by paying an additional fee of 50% of the prevailing program fee for one year.

Virtual Classes

The contact classes for our program will be through virtual mode using web technology. Distinguished professors from India and abroad will deliver the lectures through interactive video conferencing for the benefit of our students. CIL is fully equipped with all requisite hardware and software, web-enabled with broadband internet connectivity and UPS backup.

Students can participate in the virtual classes from any location through their computers with internet connectivity supported with headphone, mike and web camera. Necessary link will be sent to them by email for every schedule. Attendance is compulsory for applying for exams and 10% weightage is given in the final evaluation.

Important

CIL reserves the right to add / delete / modify any of the norms / regulations related to any program offered by them, without any notice at any time. CIL does not undertake any responsibility for any damages arising out of non-compliance / failure. All litigations are subject to the jurisdiction of Chennai only.

Intellectual Property Warning

All the materials/ information issued / passed on to the students are the intellectual property of CII, having Copy Right over all their publications. They are all meant for academic learning for the individual only and should not be misused for any other purpose.

For Further Details, Contact:

CII Institute of Logistics

Confederation of Indian Industry

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